

MYOB Advanced

Release Notes

2020.5

myob

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Introduction

Welcome to the 2020.5 release of MYOB Advanced.

What's New in this Release?

The 2020.5 release updates MYOB Advanced People to support leave management and terminations for companies in New Zealand in respect to the NZ Holidays Act. This release also adds enhancements to the way payment methods are used in MYOB Advanced People, and adds support for payroll expense allocations, allowing for better integration between the People and Projects modules (these enhancements are available in NZ and AU).

Installing this Release

The 2020.5 release is automatically deployed to all production accounts.

Note: An updated licence is required to enable configuration options for the new features. While accounts in our managed environment will have their licences updated automatically, a local installation must be updated manually by clicking the **Update Licence** button on the Licence Maintenance screen (SM201510).

Upgrade Issue: Reports

The CounterEmailsForReport report table has been discontinued, which affects the following reports:

- Accounts Receivable Invoice/Memo (AR641000)
- Sales Orders Invoice & Memo (SO643000)
- Project Invoice/Memo (PM641000)

The default versions of these reports have been updated, but if you have customised these reports (or if you have created custom reports that use the affected table) you will need to update them manually. This can be done in one of two ways:

- Edit the reports and change references to the CounterEmailsForReport table to use the updated ARInvoice table instead.
- Revert the reports to the defaults after upgrading to 2020.1, then re-apply your customisations.

See the White Paper “Updating Reports in 2020.1” for more information on editing reports. This document is available on the [MYOB Advanced Education Centre website](#).

New Features

NZ Leave Management

This release updates MYOB Advanced People to support the management of employees' leave in New Zealand. This will help your organisation to manage your obligations under the NZ Holidays Act 2003. This includes Annual Leave/Holiday Pay, Sick Leave, Bereavement Leave, Family Violence Leave and leave on Public Holidays.

These updates include the ability to cater for employees on both fixed and variable work patterns, coupled with the ability to control what the employees' agreed definition of a week looks like. All of which drives the rate calculations for paying leave either when taken or when the employee is terminated:

- Annual Leave is paid out at the greater of:
 - Ordinary Weekly Pay (OWP)
 - Average Weekly Earnings (AWE)
- All other leave types are paid out using:
 - Relevant Daily Pay (RDP)
 - Average Daily Pay (ADP), if RDP cannot be calculated

Note: White papers detailing how to set up and use MYOB Advanced People for leave management in New Zealand are available on the [MYOB Advanced Education Centre website](#).

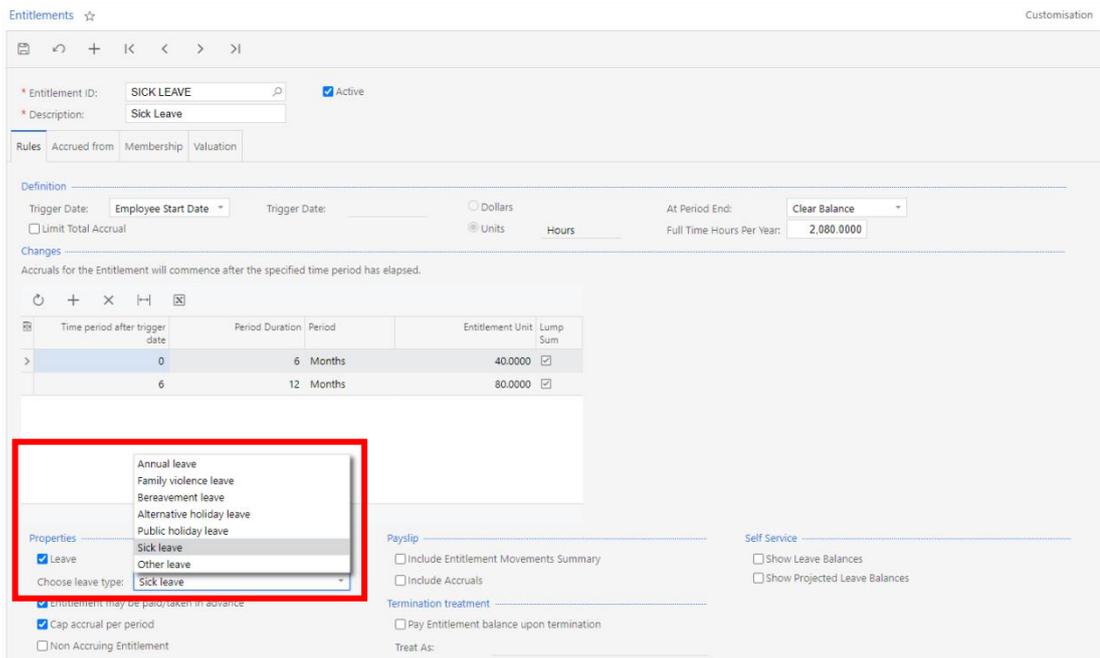
Updates to Pay Items and Entitlements

For NZ companies, the Pay Item Liabilities screen (MPPP1025) includes the following new flags:

- **Liable for RDP** – the pay item will be included in Relevant Daily Pay calculations
- **Liable for 4 Weeks OWP** – the pay item will be included when calculating Ordinary Weekly Pay using the 4-week average method
- **Liable for OWP Std** – the pay item will be included when calculating Ordinary Weekly Pay using the Standard Pay method
- **Liable for ADP** (previously **Add to Average Daily Pay**) – the pay item will be included in Average Daily Pay calculations

Pay Item ID	Description	Pay Item Type	Taxation	Acti	Liable for RDP	Liable for 4 Weeks OWP	Liable for OWP Std	Add to Gross Earnings	Liable for ACC Levy	Liable for Holiday Pay	Liable for ADP	Liable for KiwiSaver	Add to Gross Taxable Income
PI000001	Salary	Income	Taxable	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>							
PI000002	Wages	Income	Taxable	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>							
PI000003	Overtime 1.5 x	Income	Taxable	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>							
PI000004	Overtime 2.0 x	Income	Taxable	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>							
PI000005	Child Support	Deduction	Non-Tax...	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PI000006	Union Fees	Deduction	Non-Tax...	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PI000008	Bonus	Income	Extra Pay	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>							
PI000009	Commission	Income	Taxable	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>							
PI000010	Kilometre allowance	Income	Non-Tax...	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PI000011	KiwiSaver Employee co...	Employee Super	Non-Tax...	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PI000012	KiwiSaver Employer co...	Employer Super	Taxable	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PI000013	Annual Leave payment	Entitlement Payment	Taxable	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>							

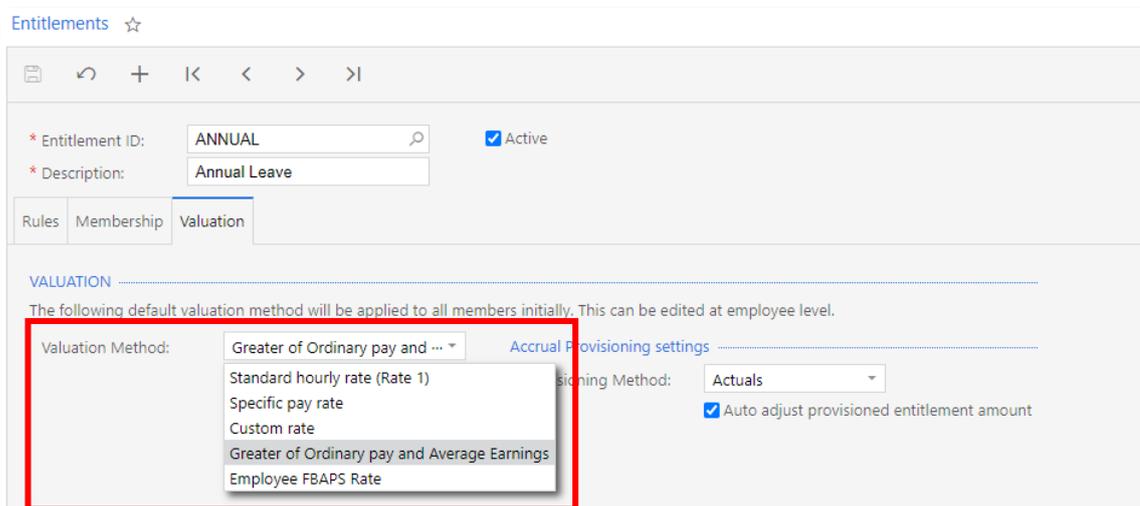
A new **Choose leave type** dropdown is available when the **Leave** option is ticked on the Rules tab of the Entitlements screen (MPPP3300):



Use this dropdown to specify the kind of leave that the entitlement applies to.

Note: All existing leave entitlement records must have this field configured before you process leave requests.

The **Valuation Method** property on the Valuation tab of the Entitlements screen determines how the entitlement will be valued for all employees who have it.

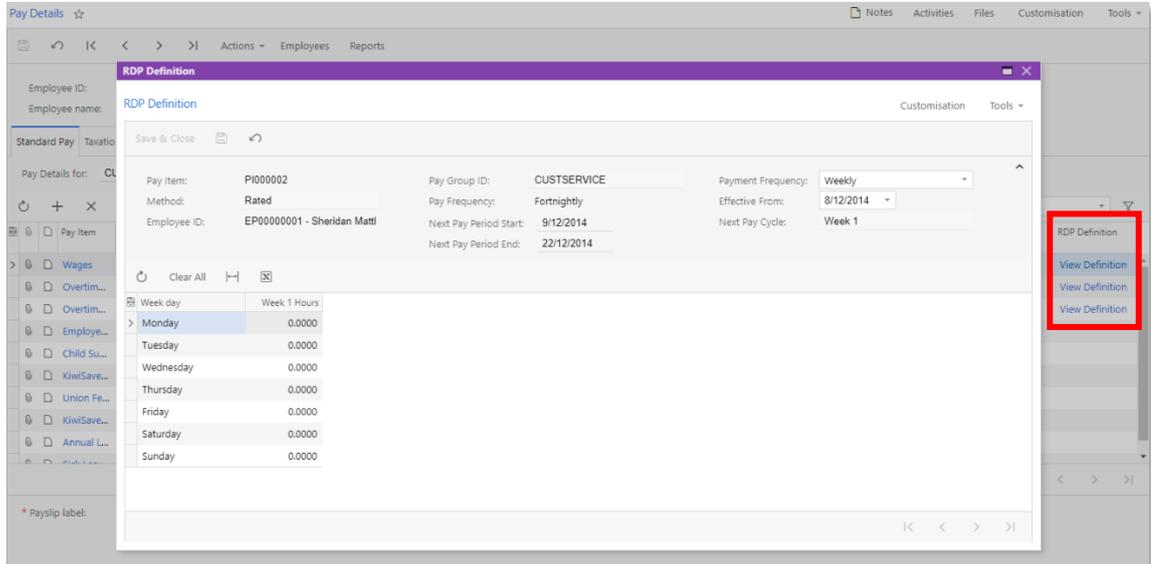


For Annual Leave entitlements, you should select the “Greater of Ordinary pay and Average Earnings” option. This ensures that the entitlement will be valued at the higher of the OWP or AWE.

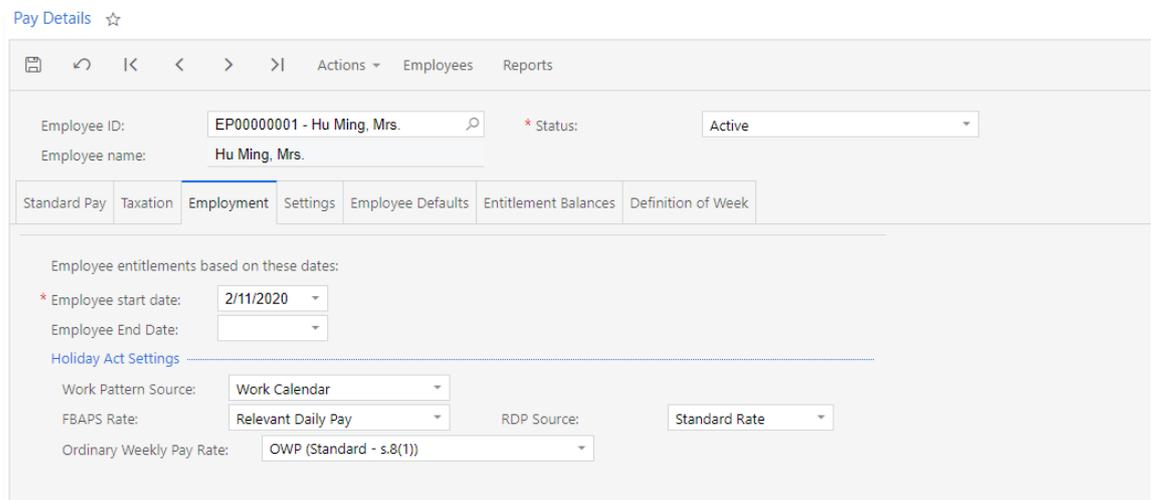
For FBAPS entitlements, you should select “Employee FBAPS Rate”. This ensures that the entitlement will be valued according to each employee’s FBAPS Rate, as set on the Employment tab of the of the Pay Details screen (MPPP2310)—see “Updates to Employees” on page 4.

Updates to Employees

A new **RDP Definition** column is available on Standard Pay of the Pay Details screen (MPPP2310). When a pay item is marked as **Liable for RDP**, the column contains a **View Definition** link. Clicking this link opens the RDP Definition window, which shows how the income item is interpreted when calculating the RDP rate for a leave day taken:



A new Holiday Act Settings section is available on the Employment tab of the Pay Details screen. The settings in this section control the “Hours requested” amount when leave is taken, the “Remaining leave units” on termination, valuing leave balances and liabilities as well as the rates for paying leave.



The following new settings are available:

- **Work Pattern Source** – Choose how to define the employee’s usual work pattern. This allows the system to determine what is an otherwise working day (OWD) for the employee. Available options are:
 - **Work Calendar** – The employee’s work pattern is taken from the Work Calendar that is applied to them on the General Info tab of the Employees screen (EP203000). Calendars are set up on the Work Calendar screen (CS209000).

This option is best suited to employees on fixed work patterns, i.e. same days and hours every week.

- **Employee Schedule** – The employee’s work pattern is taken from the new Employee Work Schedule screen (MPPP2260)—see “Employees’ Work Patterns” on page 5.

This option is best suited to employees with variable work patterns, i.e. patterns that are cyclic or unpredictable. It may also be useful to organisations who have a third-party rostering or time and attendance system.

- **FBAPS Rate** – This is used to define a default method for calculating the FBAPS rate for the employee when paying Family Violence, Bereavement, Alternative, Public Holiday or Sick Leave to the employee:
 - **Relevant Daily Pay** – Use this option where the amount an employee receives per pay rarely changes. An **RDP Source** field becomes available, where you can choose to base the RDP on the Standard Rate as defined on the pay group the leave payment relates to, or on the RDP definitions from the Standard Pay.
 - **Average Daily Pay** – Use this option where the amount an employee receives per pay often varies. The employee’s ADP rate is calculated using historical pay data.
 - **Agreed Rate** – Use this option where a specific, agreed daily rate is to be applied to FBAPS leave. An **FBAPS Agreed Daily Rate** field becomes available, where you can enter the rate.
- **Ordinary Weekly Rate** – This is used to specify the default method for calculating the employee’s ODP rate:
 - **OWP (Standard)** – The OWP rate is calculated using the sum of pay items flagged “liable for OWP” listed in the employee’s Standard Pay converted to a weekly value.
 - **OWP (4 Week Average)** – The OWP rate is calculated using the sum of pay items marked as **Liable for 4 Weeks OWP** that were included in all pays the employee received in the 4-week period, divided by 4.
 - **OWP (Special Agreement)** – Use this option where a specific, agreed rate is to be applied to the OWP. An **OWP Special Rate** field becomes available, where you can enter the rate.
 - **OWP (Standard or 4 Week Average)** – The system will calculate the OWP rate using the OWP (Standard) and OWP (4 Week Average) methods and use whichever is greater.
 - **None** – No OWP rate is calculated for the employee. At present, this option should only be used for paying Annual Leave to an employee who has returned from Parental Leave.

Employees’ Work Patterns

To be able to manage leave correctly, employers and employees must agree on what genuinely constitutes the number of hours per day/week an employee “normally” works, and employers must respond to changes in employees’ work patterns. New features have been added to allow for this.

The new **Work Pattern Source** field on the Employment tab of the Pay Details screen (see above) lets you choose where the employee’s usual work hours are set: on a Work Calendar or on the new Employee Work Schedule screen (MPPP2260).

Using a calendar is best for employees who work exactly the same days/hours each week, or employees who work a defined number of hours per week but no fixed days or

hours, where it's been agreed to average the total hours across an agreed number of days.

Using the Employee Work Schedule screen is best for employees whose work patterns are cyclic or unpredictable, as it lets you specify the individual days when the employee does or doesn't work:

Employee Work Schedule ☆

* Employee ID: EP00000001 - Stable Joe, Mr
 Employee Name: Stable Joe, Mr Start Date: 20/09/2020 End Date: 31/10/2020

* Date	Day of Week	Working Day	Scheduled Hours	Timesheet Hours	Has Leave	Leave Type
> 20/09/2020	Sunday	<input type="checkbox"/>	0.00	0.00		
21/09/2020	Monday	<input checked="" type="checkbox"/>	9.00	0.00		
22/09/2020	Tuesday	<input checked="" type="checkbox"/>	9.00	0.00		
23/09/2020	Wednesday	<input checked="" type="checkbox"/>	9.00	0.00		
24/09/2020	Thursday	<input checked="" type="checkbox"/>	9.00	0.00		
25/09/2020	Friday	<input checked="" type="checkbox"/>	9.00	0.00		
26/09/2020	Saturday	<input type="checkbox"/>	0.00	0.00		
27/09/2020	Sunday	<input type="checkbox"/>	0.00	0.00		
28/09/2020	Monday	<input checked="" type="checkbox"/>	9.00	0.00		
29/09/2020	Tuesday	<input checked="" type="checkbox"/>	9.00	0.00		
30/09/2020	Wednesday	<input checked="" type="checkbox"/>	9.00	0.00		
1/10/2020	Thursday	<input checked="" type="checkbox"/>	9.00	0.00		

When an employee's **Work Pattern Source** is set to "Employee Schedule", you need to enter their schedule manually or import it via a CSV file; if their **Work Pattern Source** is set to "Work Calendar", then entries will be entered automatically when a new pay run is opened.

A new **Show hours on Employee Schedule** column is available on the Data Maps screen (MPPP7020). When this column is ticked for an entity, entries imported from timesheets for that entity will update the relevant employee's Employee Work Schedule.

Employees' Definition of a Week

Every employee needs have a definition of what a working week means for them, which allows the system to convert between weeks and hours or days when calculating Annual Leave. A new Definition of Week tab has been added to the Pay Details screen, where you can define a week for the employee, and keep track of any changes to their definition:

Pay Details ☆

Employee ID: EP00000007 - Hu Ming, Mrs * Status: Active
 Employee name: Hu Ming, Mrs

Standard Pay Taxation Employment Settings Employee Defaults Entitlement Balances Definition of Week

* Start Date	End Date	Method	Hours Per Week	Days Per Week	Weeks
> 1/09/2020	2/10/2020	Fixed Hours/Days	40.00	5.00	
5/10/2020		Average over N weeks			12

To enter the definition of a week for an employee, first enter the date when this definition comes into effect (the first record added should be the employee’s employment start date), then select the **Method** for defining a working week:

- **Work Calendar:** This method is intended to be used by those employees with fixed work patterns that fit within a seven-day cycle, whose **Work Pattern Source** is set to “Work Calendar”.
- **Fixed Hours/Days:** This method is intended to be used for employees whose **Work Pattern Source** is set to “Employee Schedule”. This option is suited to employees whose total hours or days worked each week are the same, but whose specific days worked or hours worked on a given day are variable from week to week.
- **Average over N Weeks:** This method is only intended to be used for employees whose **Work Pattern Source** is set to “Employee Schedule”. This option is suited to employees whose work pattern is highly variable and difficult to predict.
- **Employee Schedule:** This method is only intended to be used for employees whose **Work Pattern Source** is set to “Employee Schedule”. This option is suited to employees with regular cyclic work patterns.

If an employee’s definition of a week changes, enter and end date for the existing definition and add a new line to the table to show the new definition—this allows you to keep a record of how the employee’s definition of a week has changed over time. It also allows pay adjustments and reversals to use the correct date-effective records.

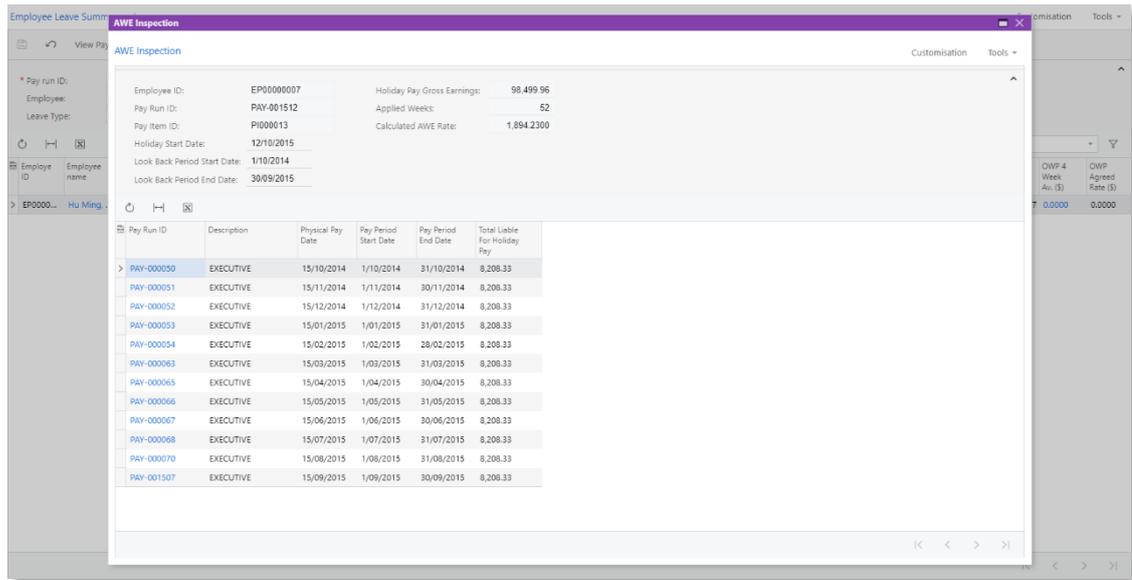
Updates to Employees’ Pays

For NZ companies, the Leave Summary button on the Employee’s Current Pay screen (MPPP3130) now opens a new Employee Leave Summary screen for NZ (MPPP4045, as opposed to MPPP4050 for the Australian Employee Leave Summary screen).

Users can click on the links in the columns that relate to leave rates/amounts to view an inspection window showing how those rates/amounts were calculated:

Column	Window	Screen ID
ADP	ADP Inspection	MPPP3160
RDP	RDP Inspection	MPP3150
AWE (\$)	AWE Inspection	MPPP3170
OWP 4 Week Av. (\$)	OWP 4 Week Inspection	MPPP3180

The AWE Inspection window is pictured below:



Leave Amount Conversions

When requesting leave on the Employee Self-Service portal (see page 22), employees always enter a leave value in hours. The following tables show how the system converts the value in hours to days or weeks, depending on the employee's setup and the units of the entitlement.

Annual Leave

Work Pattern	Entitlement Units	DOW Method	Calculation
Calendar	Weeks	Calendar	"Hours requested" divided by "Work Hours" for the week
Calendar	Weeks	Schedule	This is an invalid setup.
Calendar	Weeks	Fixed Hours/Days Hours = not null	"Hours requested" divided by "DOW Hours".
Calendar	Weeks	Fixed Hours/Days Hours = null Days = not null	This setup is not currently supported.
Schedule	Weeks	Calendar	This is an invalid setup.
Schedule	Weeks	Schedule	"Hours requested" divided by "Expected Work Hours" for the calendar week(s) in which the leave start to end dates fall, where the calendar week begins on a Monday.
Schedule	Weeks	Fixed Hours/Days Hours = not null	"Hours requested" divided by "DOW Hours".
Schedule	Weeks	Fixed Hours/Days Hours = null Days = not null	This setup is not currently supported.

Other Leave Types

Work Pattern	Entitlement Units	Calculation
Calendar	Hours	"Hours requested"
Calendar	Days	"Hours requested" divided by "Work Hours" on the day requested.
Calendar	Weeks	"Hours requested" divided by "Work Hours" for the week
Schedule	Hours	"Hours requested"
Schedule	Days	"Hours requested" divided by "Expected Work Hours" on the day requested.
Schedule	Weeks	"Hours requested" divided by "Expected Work Hours" for the calendar week(s) in which the leave start to end date fall, where the calendar week begins on a Monday.

NZ Terminations

The release adds support for terminations in NZ companies to MYOB Advanced People.

Note: A white paper detailing how to set up and use MYOB Advanced People for terminations in New Zealand is available on the [MYOB Advanced Education Centre website](#).

A payroll administrator begins the termination process by clicking the **Termination** button on the Employee's Current Pay screen (MPPP3130), in the same way as they would when terminating an employee in Australian company; however, the Termination window that opens is a new screen specific to NZ (MPPP5400, as opposed to MPPP5300 for the Australian Termination window).

The screenshot shows the 'Termination' window with the following details:

- Batch number: <NEW>
- Created date (UTC): 20/10/2020 10:17:06 a.m.
- * Pay run ID: PAY-001503
- Created by: myob
- Employee: EP00000001
- Last modified date: 20/10/2020 10:17:06 a.m.
- Employee name: Stable Joe, Mr.
- Last modified by: myob

Under the 'Details' tab, the following information is visible:

- * Reason: (Dropdown menu)
- * Last day of employment: 14/08/2020
- Notional end date: 14/08/2020

On the Details tab, the administrator can select the reason for the termination. This is used for record-keeping and reporting, but does not affect how the employee is paid or taxed.

The administrator must set the **Last day of employment**. This defaults to the current business date in MYOB Advanced. The **Notional end date** is calculated automatically, according to the employee's last day of work, their unused earned Annual Leave balance,

and any eligible public holidays falling within this period. (Any public holidays falling during this period are paid out on termination.)

All unused leave balances for the employee are calculated and displayed on the tabs after the Details tab. The Unused Annual Leave tab displays earned and accrual amounts for the employee's Annual Leave:

Termination Tools ▾

Save & Close 🗑️

Batch number: <NEW>	Created date (UTC): 20/10/2020 10:17:06 a.m.
* Pay run ID: PAY-001503	Created by: myob
Employee: EP00000001	Last modified date: 20/10/2020 10:17:06 a.m.
Employee name: Stable Joe, Mr.	Last modified by: myob

Details **Unused annual leave** Public Holiday Unused other leave

<p>Earned (entitled) payments</p> <p><input type="radio"/> AWE rate: 0.0000</p> <p><input checked="" type="radio"/> OWP standard rate: 1,857.7066</p> <p><input type="radio"/> OWP 4 week average rate: 0.0000</p> <p><input type="radio"/> OWP special agreed rate: 0.0000</p> <p><input type="radio"/> Standard rate: 2,000.0000</p> <p><input type="radio"/> Custom rate: 0.0000</p> <p>Comments</p> <div style="border: 1px solid #ccc; height: 30px; width: 100%;"></div> <p>Remaining "earned" units: 0.0000 Weeks</p> <p>Earned payment: 0.00</p>	<p>Accrual payment</p> <p>AL YTD gross earnings: 0.00 ⓘ</p> <p>AL Current pay gross earnings: 8,050.00</p> <p>Total gross earnings (Liable for HP): 8,050.00</p> <p style="padding-left: 20px;">8 % of Gross earnings: 644.00</p> <p>Less total paid in advance: 0.00</p> <p><input type="checkbox"/> Custom amount: 0.00</p> <p>Comments</p> <div style="border: 1px solid #ccc; height: 30px; width: 100%;"></div> <p>Remaining "accrual" units: 0.0000 Weeks ⓘ</p> <p>Accrual payment: 644.00</p>
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The system automatically selects the rate that unused Annual Leave should be paid at, but the administrator can select a different rate, or enter a custom one. Similarly, the accrual amount is calculated automatically, but this can be overridden and a custom amount entered.

The **Remaining "earned" units** and **Remaining "accrual" units** values cannot be changed. If these are incorrect, you will need to update them using Entitlement Adjustments. The remaining accrual units are not used to drive payment calculations; they are only displayed to help a payroll administrator decide what to do if the Accrual payment is a negative value—see the "Terminations in Payroll NZ" white paper for more details.

Note: When changing the default rate for earned payments or the calculated amount for accrual payments, a note explaining the change must be entered into that section's **Comments** field.

The Public Holiday tab provides an overview of any public holidays that affect the employee's termination payment. Public holidays affect termination if all of the following conditions apply:

- the holiday falls after the employee's employment ends.
- the holiday falls on an Otherwise Working Day for the employee.
- the employee has some remaining earned Annual Leave balance.

Termination Tools ▾

Save & Close 🗑️

Batch number: <NEW> Created date (UTC): 20/10/2020 10:17:06 a.m.

* Pay run ID: PAY-001503 Created by: myob

Employee: EP00000001 Last modified date: 20/10/2020 10:17:06 a.m.

Employee name: Stable Joe, Mr. Last modified by: myob

Details Unused annual leave Public Holiday Unused other leave

🔄 |←| |→| |✖|

Pay Item ID	Date	Public Holiday	Scheduled Hours	Quantity	Unit	Rate Method	Rate	Override	Override Rate	Comment

Each entry is rated according to the employee’s FBAPS rate method, as set on the Employment tab of Pay Details (MPPP2310) screen—see page 4.

The Unused other leave tab provides an overview of any other leave to be paid out and can, depending on employment agreements, include pay items for sick, alternative, long service leave etc. Each item is rated according to the valuation method set on the relevant entitlement.

Termination Tools ▾

Save & Close 🗑️

Batch number: <NEW> Created date (UTC): 20/10/2020 10:17:06 a.m.

* Pay run ID: PAY-001503 Created by: myob

Employee: EP00000001 Last modified date: 20/10/2020 10:17:06 a.m.

Employee name: Stable Joe, Mr. Last modified by: myob

Details Unused annual leave Public Holiday Unused other leave

🔄 |←| |→| |✖|

Pay Item ID	Pay Item Description	Payslip Label	Entitlement Balance	Unit	Rate Method	Rate	Override	Override Rate	Calculated Amount	Com

Once all details have been entered and checked, the administrator clicks **Save & Close** to update the employee’s pay with pay items for unused leave payments as required.

Payroll Payment Methods

In previous releases, MYOB Advanced People was restricted to limited set of payment methods. As of this release, the payroll system can use any payment method set up in MYOB Advanced, which allows for greater flexibility in how payment methods can be set up and used in MYOB Advanced People.

Users can set up payment methods for use across the whole system, and create new payment methods to use with MYOB Advanced People. The payroll system can now use the same payment methods across multiple branches, and these methods can be associated with cash accounts without restriction.

These updates to MYOB Advanced People have effects on the configuration of employees’ pay distribution, which make the system more flexible and easier to use.

Setting up Payment Methods

A new **Use in Payroll** option has been added to the Payment Methods screen (CA204000). Any payment method with this option ticked can be used in MYOB Advanced People. Payment methods used by Payroll should also have the **Use in AP** option ticked, as the AP settings are also used by MYOB Advanced People.

Note: After an upgrade, the **Use in Payroll** option will be ticked for the payment methods that are created by default when MYOB Advanced was installed.

When the option is ticked, a new Settings for Use in Payroll tab appears, providing configuration options specific to payroll:

The screenshot shows the 'Payment Methods' screen with the 'Settings for Use in Payroll' tab selected. The 'Use in Payroll' checkbox is checked and highlighted with a red box. Other visible options include 'Use in AP' (checked), 'Use in AR' (unchecked), and 'Require Remittance Information for Cash Account' (checked). The 'Export Scenario for Payroll' dropdown is set to 'Export AU ANZ Bank File for Payroll'.

On the Cash Accounts screen (CA202000), a new **Use in Payroll** column has been added to the table on the Payment Methods tab.

Previously, an employee could only be assigned a cash account with the same branch as them. As of this release, MYOB Advanced People observes the **Restrict Visibility with Branch** checkbox for cash accounts, so it is possible for employees to use a cash account from a different branch (if the checkbox is unticked).

The screenshot shows the 'Cash Accounts' screen with the 'Restrict Visibility with Branch' checkbox highlighted. Below it is a table with a new 'Use in Payroll' column highlighted. The table lists various payment methods and their associated settings.

Payment Method	Use in AP	AP/Payroll Default	AP - Suggest Next Number	AP Last Reference Number	Batch Last Reference Number	Use in Payroll	Use in AR	AR Default	AR Default For Refund	AR - Suggest Next Number	AR Last Reference Number
AUWBDC	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	wle		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
AUWBDCAPML	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	123		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
CASH	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
CHEQUE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	0089000		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Note: To use a cash account with a branch that is different from the employee's branch, the "Inter-Branch Transactions" feature must be enabled on the Enable/Disable Features screen (CS100000).

Updates to Pay Items

New fields are available on the Additional info tab of the Pay Items screen (MPPP2210) for Deduction-type pay items. These fields let you specify a supplier **Location** and **Cash Account** in addition to the payment method:

The screenshot shows the 'Pay Items' screen with the following details:

- Pay Item ID: PI001507
- Description: Child Support
- Type: DEDUCTION - Deduction
- Taxation: Not taxed : Normal after-tax
- Attributes: Maximum limit applies?: No, Threshold(s) apply?: No, Super?: No, Entitlement?: No
- Calculation Method: Additional Info
- Visibility: Show On Payslip, Show Calculated Dollar Value, Show Calculated Units (all checked)
- Expense Allocation Settings: Exclude from Allocation (unchecked)
- Deductions: Reducing Balance Calculation (unchecked), Allow Partial Deduction (checked)
- Deduction Category: Child Support
- Protected Earnings: Legislated
- Analysis: General Ledger Purpose: GLP001509 - Child Support F
- Supplier ID: DHS - Department of Human Services
- Location: MAIN (highlighted)
- Payment Method: AUWBDCAPML - AU Westpac Bankin (highlighted)
- Cash Account: 100016 - AU WBC Bank Corp (highlighted)

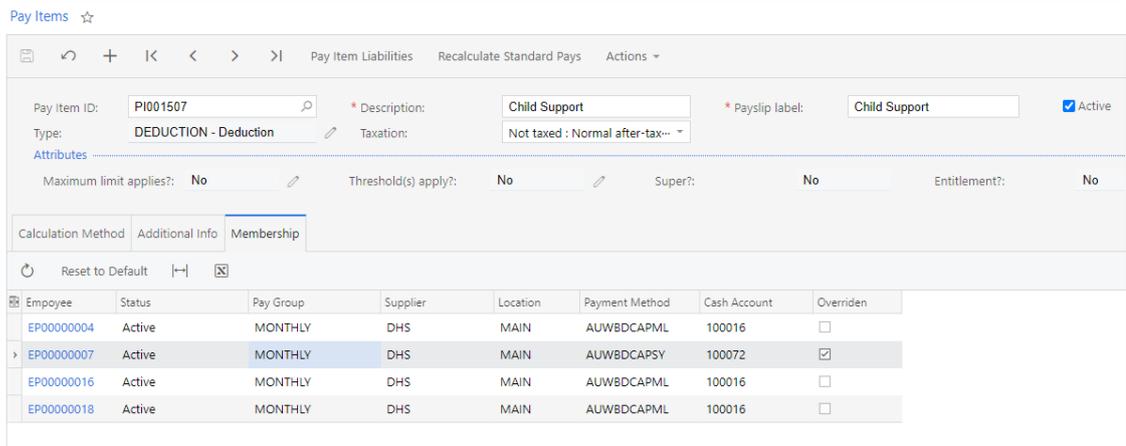
You can override these settings in the footer of employees' Standard Pays, which means that you can use the same pay item with different locations/accounts for different employees, rather than having to set up separate pay items for all possible location/account combinations.

The screenshot shows the 'Pay Details' screen for employee EP00000007 - Howlett Greg, Mr. The 'Standard Pay' tab is selected, and the pay details are for a MONTHLY payment. The footer shows the following details:

- Pay Item: Child Support
- Payroll Tax Liab: No
- Payroll Tax Category: Exempt Payments
- ATO category: Gross Payments
- Location: MAIN (highlighted)
- Payment Method: AUWBDCAPML - AU Westpac Bankin (highlighted)
- Cash Account: 100016 - AU WBC Bank Corp Account (highlighted)

Pay Item	Amount(\$)	per	Quantity	Units	Effective Date	Expiry Date	Taxation	Type	Ent.	Payment Reference	Rate multiplier	Item Value(\$)	Item Units	Active
Wages	19,9899		167.6670	Hours			Taxable : St...	Income				3,351.6500	167.6670	<input checked="" type="checkbox"/>
Overtim...	19,9899		0.0000	Hours			Taxable : St...	Income			1.500	0.0000	0.0000	<input checked="" type="checkbox"/>
Overtim...	19,9899		0.0000	Hours			Taxable : St...	Income			2.000	0.0000	0.0000	<input checked="" type="checkbox"/>
Child Su...	0.0000	Pay	0.0000	Hours			Not taxed : ...	Deducti...				0.0000	0.0000	<input checked="" type="checkbox"/>
Super G...	9.5000		0.0000					Employ...				318.4100	15.9284	<input checked="" type="checkbox"/>

A new Membership tab has been also added to the Pay Items screen. This tab shows all employees who have the pay item included in their Standard Pays:

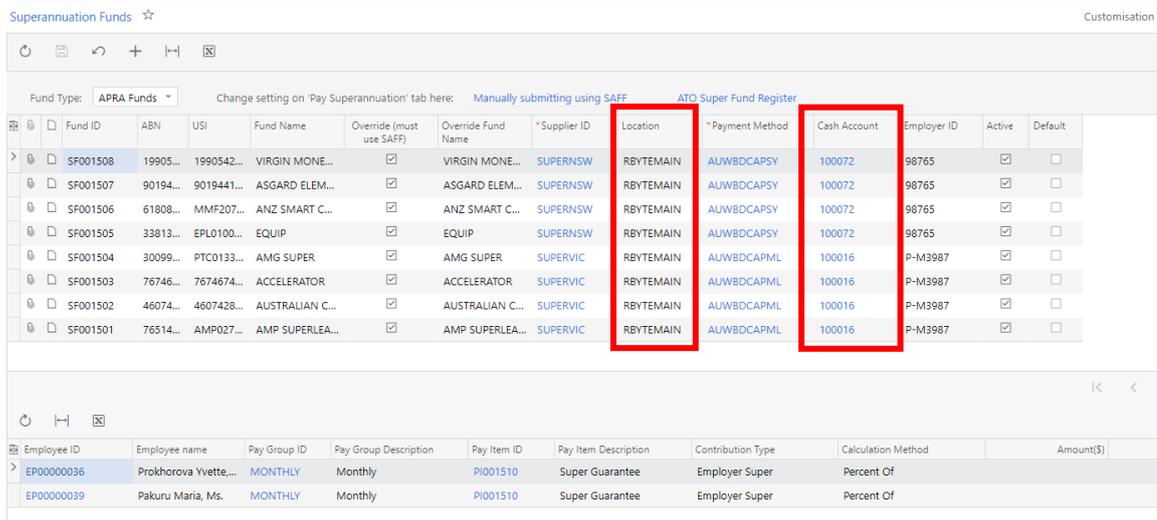


If the pay item's details have been overridden in an employee's Standard Pay, the **Overridden** column for that employee will be ticked. When an employee with overridden details is selected, the **Reset to Default** button becomes active—click this button to reset the employee's details back to the defaults selected for the pay item on the Additional Info tab.

Note: After clicking **Reset to Default**, you must save the pay item for the reset to be applied to the employee.

Updates to Superannuation Funds

The Superannuation Funds screens for NZ and Australia (MPPP2151 and MPPP2152) have been updated to allow the selection of a **Location** and **Cash Account** for each fund:



As with pay items, these selections can be overridden at the employee level by editing the relevant pay item's footer in their Standard Pay.

Note: The cash account is not populated automatically, so an account must be added manually before superannuation batches are created.

Adding or changing a payment method and/or cash account will update employees' standard pays unless it has been overridden there, in which case it must be updated

manually. The new Membership tab on the Pay Items screen (see page 14) will help you to identify any employees whose payment method or cash account has been overridden.

Updates to Pay Distribution

Pay distribution setup has been moved to the Pay Details screen (MPPP2310). A new Pay Distribution tab contains the pay distribution information for each employee:

The screenshot shows the 'Pay Details' screen for employee 'Hu Ming, Mrs.'. The 'Pay Distribution' tab is active, showing a table with two rows of distribution items. The first row is for an 'Amount' of 100.00, and the second row is for a 'Balance'.

* Account Number	* BSB Number	* Name On Account	Type	Fixed Amount	Percent
623456700	000-000	Hu Ming	Amount	100.00	
65165151	000-000	Hu Ming, Mrs.	Balance		

Note: These changes mean that the Pay Distribution screen (MPPP2330) is no longer required. This screen is now deprecated—it still exists in the MYOB Advanced system, but it has been removed from menus and sitemaps.

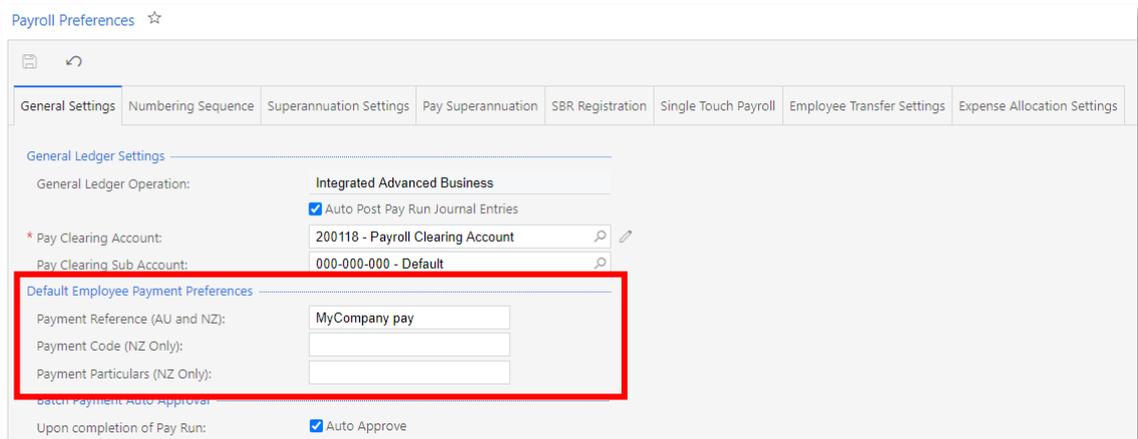
A payment method and cash account can be selected on this tab—these will be used for MYOB Advanced People only, overriding the payment method and cash account selected for the employee on the Financial Settings tab of the Employees screen (EP203000). Similarly, the banking details on the Balance line in the main table default to the details from the Employees screen, but these can also be changed. Changes made on this screen do not affect the settings on the Employees screen.

Note: If you use import scenarios to import pay distribution details for employees, you will need to update the scenarios, now that the pay distribution details are located on a different screen.

Updates to Payroll Preferences

The Pay Distribution section has been removed from the General Settings tab of the Payroll Preferences screen (MPPP1100). (In previous releases, these settings were used as the defaults for new employees—as employees now default to the details on the Employees screen, these settings are no longer needed.)

More settings are available under the Default Employee Payment Payments section of this tab, allowing you to set default values for new employees' Reference (AU/NZ), Code (NZ) and Particulars (NZ) details. (These can be changed later from the new Pay Distribution tab on the Pay Details screen—see “Updates to Pay Distribution” on page 15).



The screenshot displays the 'Payroll Preferences' screen with the following sections and settings:

- General Settings** (selected):
 - Numbering Sequence
 - Superannuation Settings
 - Pay Superannuation
 - SBR Registration
 - Single Touch Payroll
 - Employee Transfer Settings
 - Expense Allocation Settings
- General Ledger Settings**
 - General Ledger Operation: Integrated Advanced Business
 - Auto Post Pay Run Journal Entries
 - * Pay Clearing Account: 200118 - Payroll Clearing Account
 - Pay Clearing Sub Account: 000-000-000 - Default
- Default Employee Payment Preferences** (highlighted with a red box):
 - Payment Reference (AU and NZ): MyCompany pay
 - Payment Code (NZ Only):
 - Payment Particulars (NZ Only):
- Batch Payment Auto Approval**
 - Upon completion of Pay Run: Auto Approve

Payroll Expense Allocation

As of this release, it is now possible to allocate payroll expenses to projects and/or GL accounts. This allows payroll expenses to be brought into project accounting, and means that payroll costs can be allocated more flexibly throughout the MYOB Advanced system.

Payroll expenses can be allocated on a fixed or time-based basis—this option is set for each employee (see “Employee Settings” on page 18).

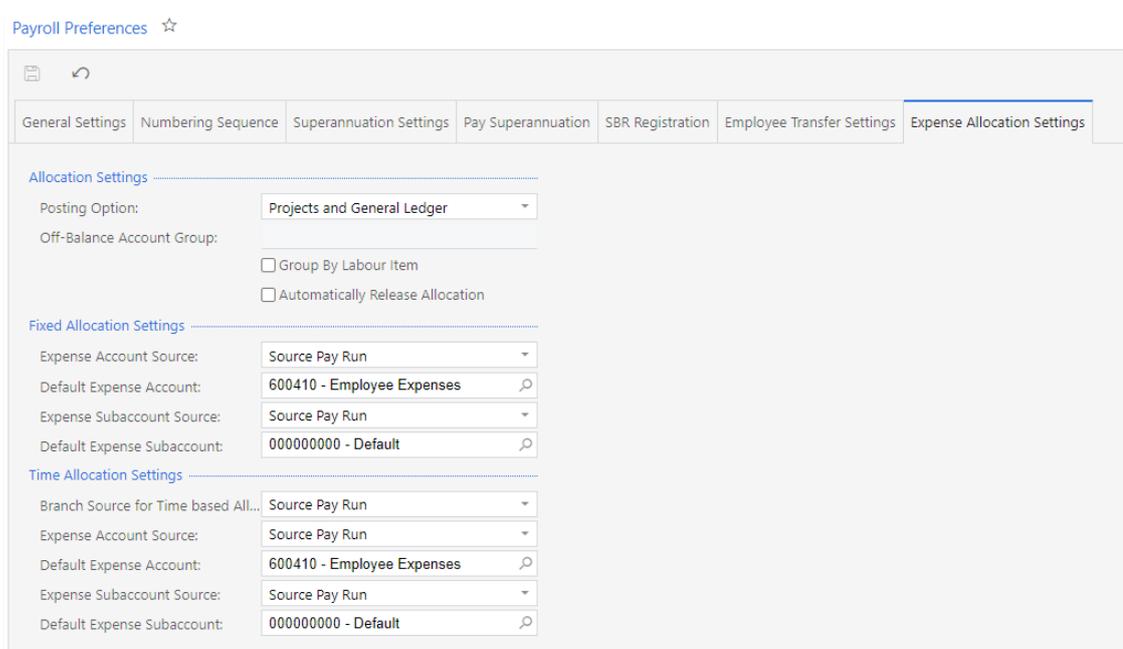
Payroll expense allocation batches are generated and posted after a pay run has been completed, so transactions generated by completing the pay run are not affected.

Note: STP reporting will continue to be based on the pay run transactions.

Setting up Payroll Cost Allocation

System Settings

A new Expense Allocation Settings tab has been added to the Payroll Preferences screen (MPPP1100):



The screenshot shows the 'Payroll Preferences' screen with the 'Expense Allocation Settings' tab selected. The screen is divided into three sections: Allocation Settings, Fixed Allocation Settings, and Time Allocation Settings. The Allocation Settings section includes a 'Posting Option' dropdown set to 'Projects and General Ledger', an 'Off-Balance Account Group' section with checkboxes for 'Group By Labour Item' and 'Automatically Release Allocation', both of which are unchecked. The Fixed Allocation Settings section includes four dropdowns: 'Expense Account Source' (Source Pay Run), 'Default Expense Account' (600410 - Employee Expenses), 'Expense Subaccount Source' (Source Pay Run), and 'Default Expense Subaccount' (000000000 - Default). The Time Allocation Settings section includes four dropdowns: 'Branch Source for Time based All...' (Source Pay Run), 'Expense Account Source' (Source Pay Run), 'Default Expense Account' (600410 - Employee Expenses), and 'Default Expense Subaccount' (000000000 - Default).

The Allocation Settings section lets you choose whether payroll expenses can be allocated to projects and GL accounts, projects only, or GL accounts only.

You can choose to group allocations by labour item—this may be useful for privacy purposes in cases where you don’t want project managers to see employees’ pay details.

You can also choose whether or not allocation batches should be released as soon as they are created, or release manually (see “Allocating Payroll “ on page 19).

The Fixed Allocation Settings and Time Allocation Settings sections let you specify where the system will get the details of expense accounts and branches when allocating costs—separate sections mean you can set different rules for fixed and time-based allocations.

Employee Settings

A Payroll Expense Allocation tab has been added to the Employees screen (ES203000):

The screenshot shows the 'Employees' screen with the 'Payroll Expense Allocation' tab selected. The employee ID is EP00000001 and the name is Hu Ming, Mrs. The allocation method is Fixed Allocation. A table shows one rule:

Act	*Branch	Account	Subaccount	Project	Project Task	Type	Amount	Percentage
> <input checked="" type="checkbox"/>	RBYTEMAIN	600410	000-000-000	PR00000100	DISCOVERY	Balance		

For each employee, select an **Allocation Method**:

- No Allocation – No payroll expenses will be allocated for the employee. This is the default.
- Time Allocation – Payroll expenses will be allocated for this employee as per their timesheets.
- Fixed Allocation – Payroll expenses will be allocated for to fixed accounts/projects for this employee.

When the “Fixed Allocation” option is selected, a table appears below, which you can use to set up how the employee’s expenses are allocated by creating one or more allocation rules. Rules can be one of:

- Balance – The table will always contain one balance rule, which will be the last rule in the list. Any remaining expenses not accounted for by other rules will be allocated according to this rule.
- Amount – This rule allocates a set amount to the selected account/project.
- Percentage – This rule allocates a percentage of the employee's expenses to the selected account/project.

Note: Percentage rows apply to the remaining balance, so if a Percentage row is the first row, it will be calculated as a percentage of the total allocation; however, if a Percentage row has other rows ahead of it, it will be calculated as a percentage of the remaining balance after the previous rows have been allocated.

Pay Item Settings

Payroll expenses can be allocated from pay items with the type “INCOME” or “ALLOWANCE”.

A new **Exclude from Allocation** setting is available on the Additional Info tab of the Pay Items screen. Amounts from any pay item that has this option ticked will not be included in payroll expense allocations.

The screenshot shows the 'Pay Items' screen with the 'Additional Info' tab selected. The 'Expense Allocation Settings' section is highlighted with a red box and contains the following options:

- Exclude from Allocation

Timesheet Import Settings

Settings have been added to allow allocation information to be imported from timesheets or from time cards in MYOB Advanced, for employees who are set to time-based payroll allocations:

- New “Project” and “Inventory Item” options are available in the **Entity Type** dropdown on the Data Maps screen (MPPP7020) so you can set up mapping for these records when they are imported with timesheets.
- New **Project**, **Project Task** and **Inventory Items** columns in the main table of the Import Timesheets screen (MPPP7030) show the details of project and inventory records imported with timesheets.

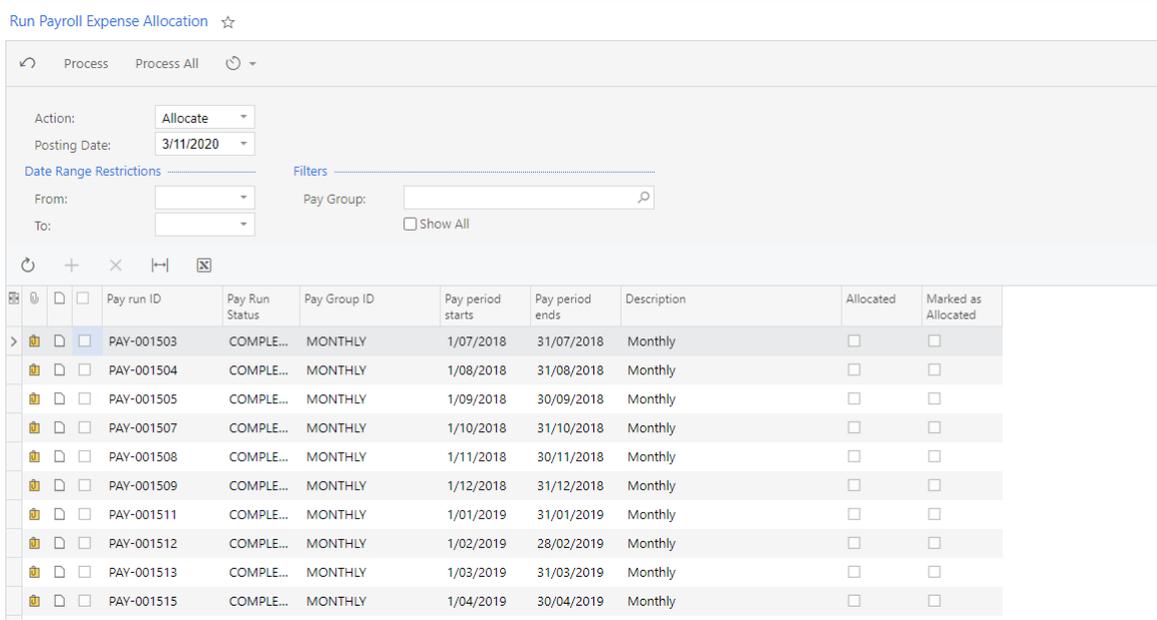
Note: For employees with time-based allocations whose information comes from MYOB Advanced time cards, their data must be imported using the Import Timesheets screen, even if this data is not then imported into a pay run. The imported time batch is always used as the source of time-based payroll expense allocations, whether the data came from Advanced time cards or an external timesheet.

Allocating Payroll Expenses

A new **Allocate Payroll Expenses** action is available on the Pay Run Details screen (MPPP3120). This action is enabled for completed pay runs only.

Clicking the new action creates a batch of allocation transactions for the pay run. If the **Automatically Release Allocation** option is ticked on the Payroll Preferences screen, the batch will be released as soon as the batch is created; otherwise, it will need to be released manually from the new Payroll Expense Allocation Batches screen (MPPP3510).

As well as generating allocation batches from individual pay runs, batches can also be generated in bulk from the new Run Payroll Expense Allocation screen (MPPP5045):

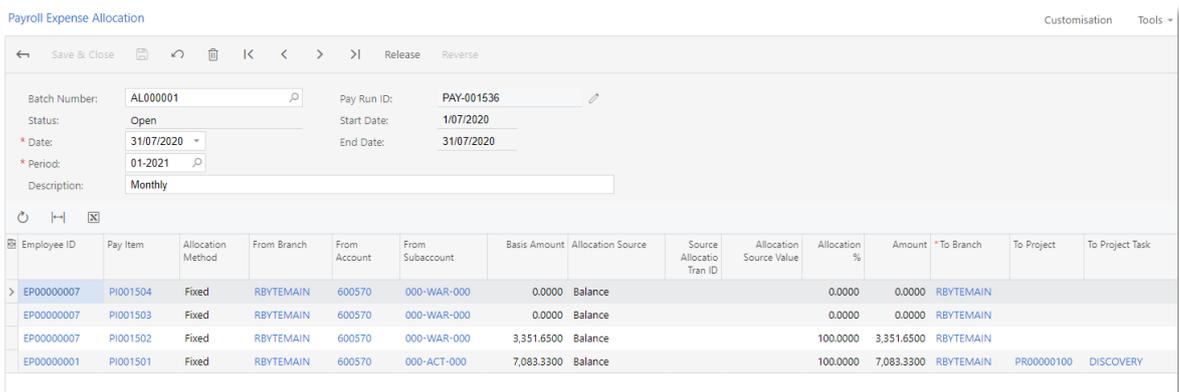


This screen displays all completed pay runs that meet the filtering criteria at the top of the screen. If the **Show all** check box is unticked, only pay runs that do not yet have an allocation batch are listed; if it is ticked, all pay runs that match the filters are listed.

Clicking the **Process** or **Process All** buttons performs the selected action on the selected/all pay runs in the list. Two actions are available:

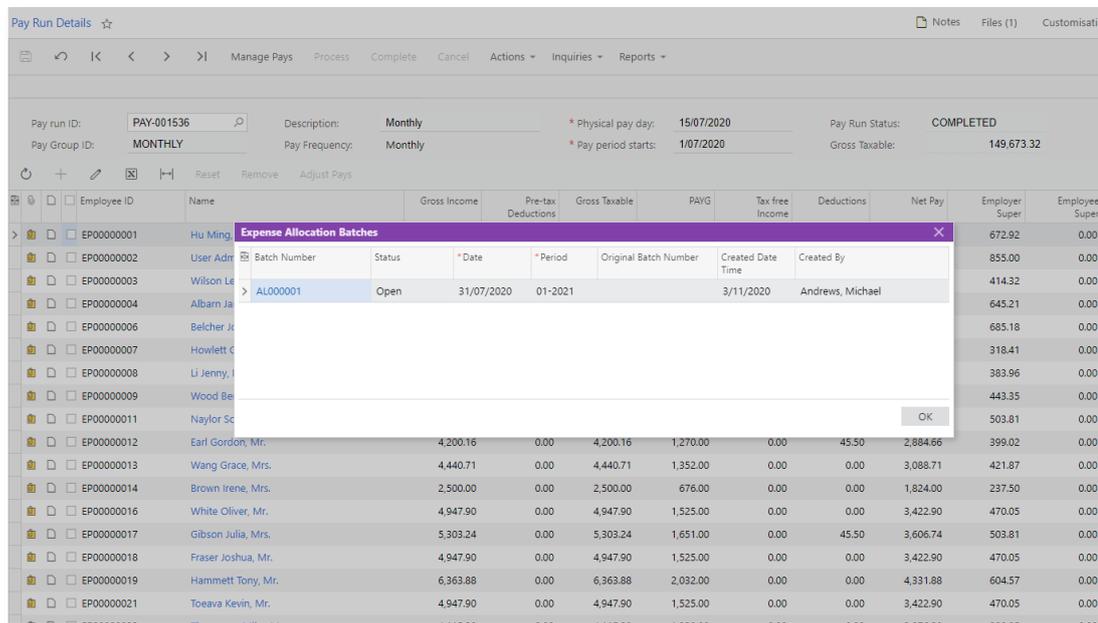
- Allocate – Create allocation batches for the pay run(s)
- Mark as Allocated – Mark the pay run(s) as having been allocated, without actually creating allocation batches. This action can be used for historical pay runs

Once processed, allocation batches can be viewed and processed on the new Payroll Expense Allocation Batches screen (MPPP3510):



Each batch displays the ID of the pay run it was generated from and lists all transactions in the batch. The transactions are generated as per each employee's **Allocation Method** (see page 18).

Once allocation batches have been generated for a pay run, the new **View Allocation Batches** option in the Inquiries menu of the Pay Run Details screen becomes available. This option displays the Expense Allocation Batches window, which lists any batches related to the pay run:



Effects on Pay Reversals and Adjustments

Reversing a pay run reverses the allocation batch for it (if the batch has already been released) or cancels it (if it hasn't). Cancelled batches can then be deleted.

Note: Reversed batches are listed in the Expense Allocation Batches window for the pay run they relate to.

When adjusting a pay run that has an allocation batch, the negative adjustment pay run will copy the transactions from the allocation batch, writing them off. A new adjustment batch can then be generated from the positive adjustment pay run.

Note: Allocation reversals are posted to the current business date. If the original batch is posted to a previous financial period, the reversal will be posted to the current period unless you change the business date before reversing.

Updates to Employee Self-Service

Leave Request Updates

New Zealand only

For NZ companies, the **Units Requested** field on the Submit a Leave Request window (MPES3020) has been replaced by separate **Hours**, **Days** and **Weeks Requested** fields:

[Submit a Leave Request](#)

Request Details

* Leave Type: Annual Leave Taken

Length of Leave: 1 or more full days

* Start Date: 9/11/2020

* End Date: 10/11/2020

Hours Requested:	0.0000	Hours
Days Requested:	2.0000	Days
Weeks Requested:	0.0000	Weeks

Available Balance: 0.0000

Comments:

Select the file. Browse Upload

Note: See "Leave Amount Conversions" on page 8 for information on how the system converts values between hours, days and weeks.

Updates to Pay Distribution

A Settings tab has been added to the Self-Service Preferences screen (MPPP1010):

Self-Service Preferences ☆

* Leave Request Numbering Sequence: LEAVEREQ

Leave Request Approval Map:

Leave Request Notification Template: Leave Request Notification

* Default Request Colour: AliceBlue

* Team Scheduler Employees Source: Company Tree

Request Type Colour Request Template Settings

Pay Distribution

Allow Employees to Update

The new tab contains an option to allow employees to update their own pay distribution details on the Pay Distribution screen in the Self-Service module (MPES3012).

When this option is ticked, employees can use this screen to edit their own pay distribution details without having to go through a payroll administrator.

The screenshot shows the 'Pay Distribution' screen for employee EP00000001, Hu Ming, Mrs. The employee's details include: Employment Basis: Full-time, Employment Status: Permanent, Position: PM - Project, Department: FINANCE - ACCOUNTING AND FINA, and Employee start date: 1/07/2013. Below the details is a table with columns: Type, Fixed Amount, Percent, BSB Number, Account Number, Name On Account, and Reference. The 'Amount' row has a value of 100.00 in the Fixed Amount column, which is highlighted with a blue box.

Note: The Pay Distribution screen is only editable when viewed in a web browser—on the MYOB Advanced mobile app, this screen is always read-only, regardless of the new **Allow Employees to Update** setting.

Updates to the Team Calendar

The Team Calendar screen now displays employees in a tree view:

The screenshot shows the 'Team Calendar' screen for the period 01 Nov 2020 - 14 Nov 2020. A dropdown menu labeled 'Company Tree Workgroup:' is set to 'Admin'. On the left, a tree view lists employees under the 'Company' folder, including: Camp Andrea, Ms., Hu Ming, Mrs., Wang Grace, Mrs., Taylor Andy, Mr., Wilson Lesley, Mrs., Albarn James, Mr., Brown Irene, Mrs., Wood Ben, Mr., Li Jenny, Ms., and Earl Gordon, Mr. The main area is a calendar grid with columns for days of the week from Sun 01 to Thu 12.

The **Company Tree Workgroup** dropdown lets you choose the workgroup to display in the tree view.

This release also updates how public holidays appear on this screen: the holidays that appear are now determined by the calendar of the logged in user.

Australian Tax Update

Changes to personal income tax thresholds announced by the Australian Government during the Federal Budget have been incorporated into the withholding schedules and tax tables and will apply to payments made on and from 13 October 2020.

Note: Full information on the tax table changes is available [on the ATO website](#).

The Dynamic Calculation Engine (DCE) service used by MYOB Advanced People has been updated to include the new PAYG tax tables. As the DCE is updated independently of the MYOB Advanced system, these changes came into effect on October 23, before the release of MYOB Advanced 2020.5.

As the changes to withholding are made part way through the income year, employers have until 16 November 2020 to implement these changes. This means that there is no need to recalculate pays that were processed after 13 October.

Note: The changes to the DCE have an effective date of 1 July 2020, so any pay run dated in the 2020/21 financial year that is created after October 23 will have the new tax tables applied. For example, any pay run added with a retrospective date between 1 July and October 23 will also use the new tables, as will any positive adjustment pay run when using the Adjust Pays feature.

Other Payroll Updates

The following additional updates have been made to MYOB Advanced People:

- The **View Entitlement Transactions** option on the Pay Run Details (MPPP3120) and Employee's Current Pay (MPPP3130) screens now links to the Entitlement History Data view (MPPP6033), as this view supports the display of multiple employees and entitlements. Details of the currently selected pay run/employee are passed to the data view automatically.
- A new **Limit Total Accrual** option is available on the Entitlements screen (MPPP3300). Ticking this option lets you enter a maximum accrual amount for the entitlement.
- When using MYOB Advanced People standalone, the "Business Account Locations" feature is now available on the Enable/Disable Features screen (CS100000). Enabling this feature provides access to the following screens:
 - Suppliers (AP303000)
 - Supplier Classes (AP201000)
 - Supplier Locations (AP303010)

Access to these screens is necessary, now that supplier locations can be specified for pay items—see page 13.

Resolved Issues

The following tables detail the issues that are addressed by this release.

Finance

Problem ID	Description
CE00008524 CE00008266 CE00008402 CE00009426 CE00011211	PM Budget balances did not balance to the General Ledger. This has been resolved.
CE00008664 CE00008622	In some cases, AR invoices did not appear on the Customer Statement History screen (AR404600). This has been resolved.
CE00009715 CE00009666	In some cases, a MySQL connection error message occurred when preparing a report on the Prepare Tax Report Screen (TX501000). This has been resolved.
CE00010399 CE00009197	On the Budgets screen (GL302010), changing the GL account on a budget did not update the Description column. This has been resolved.
CE00011520 CE00011278	In some cases, suppliers who were not marked for TPAR reporting were included in the TPAR Summary inquiry (MBTX4010). This has been resolved.
172833480600 172801734841	When creating a bill from a purchase order receipt, the description and subaccount were lost. This has been resolved.
-	The GL Selection screen of the Franchise Connector (MAFC3010) was missing the icon that shows the status of the connection. This has been resolved; the screen now displays "Connected" or "Disconnected" in the main toolbar.
-	Withholding Tax was not included in the Non-Reporting Total of TPAR reports. This has been resolved.

Field Service Management

Problem ID	Description
CE00010474 CE00010317 CE00010477	In some cases, the Run Service Order Billing action was not available on the Service Orders screen (FS300100). This has been resolved.
CE00010778 CE00010751	In some cases, error messages about unconfigured data prevented service order billing from running. This has been resolved.

Fixed Assets

Problem ID	Description
CE00008558 CE00008392 CE00008466	In some cases, FA Balance by GL Account report (FA643000) did not display some GL Accounts that had postings from the Fixed Assets module. This has been resolved.
CE00009751 CE00009554	This release improves the performance of the Dispose Assets screen (FA505000) when dispose of a large number of assets.
-	This release improves the performance of the Calculate Depreciation screen (FA502000) when using the Process All button.
-	This release improves the performance of the Generate Book Calendars screen (FA501000).

Franchise Connector

Problem ID	Description
-	After importing transactions from AccountRight, the Source and Franchisee fields did not display the franchisee name and the source from AccountRight. This has been resolved.

Manufacturing

Problem ID	Description
-	Options were missing from the Production Preferences screen (AM102000) and Stock Items (IN202500) screens. This has been resolved.

Order Management

Problem ID	Description
CE00009495 CE00009196	When creating a Sales Order from a Quote, user-defined fields were not copied to the sales order. This has been resolved.
CE00010572 CE00010163	In some cases, the Inventory Lookup window was not working correctly when opened from the Receipts (IN301000), Issues (IN302000), Adjustments (IN303000) and Transfers (IN3040000) screens. This has been resolved.
CE00010686 CE00010538	In some cases, a "Request timed out" error appeared when trying to add a PO receipt to a bill. This has been resolved.

Problem ID	Description
CE00011316 CE00011096	Sales orders with the type "TR" were not appearing in global search results. This has been resolved.
CE00010859 CE00010321	In some cases, completed sales orders could still appear on the Process Orders screen (SO501000). This has been resolved.
CE00011950 CE00011037	In some cases, when a sales order was created from an opportunity, the GST on the opportunity did not flow through to the sales order. This has been resolved.
CE00010620 CE00011138	The Generation Method dropdown on the Physical Inventory Types screen (IN208900) was missing the options "By Inventory Item" and "By Item Class". This has been resolved.
172833480600 172801734841	When creating a bill from purchase order receipt, the description and subaccount were lost. This has been resolved.

Organisation

Problem ID	Description
CE00009431 CE00009220	The error message "The system failed to commit the PaymentDetails row." Could appear when attempting to import payment method details for an employee on the Employees screen (EP203000). This has been resolved.
CE00011070 CE00010874	The error message "An error occurred during processing of the field Week Start Date" could occur when trying to access the Time & Expense Preferences screen. This has been resolved.
CE00011136 CE00010565	Users with the Finance User licence type did not have access to Generate GST Debit Adjustment (AP504500) screen,. This release grants Finance Users access to this screen.
-	Users with the External Accountant licence type did not have access to Recognise Output GST (TX503000) and Recognise Input GST (TX503500) screens, which are required to prepare taxes. This release grants External Accountant users access to these screens.

Payroll and Self-Service

Problem ID	Description
CE00012304 CE00012247 CE00012341 CE00012359 CE00012433 CE00012436 CE00012306 CE00012173 CE00012301 CE00012340	When adding or updating a Self-Managed Fund on the Superannuation Funds screen (MPPP2152), the error message "There is no fund found with this ABN" could appear for valid fund ABNs. This has been resolved; the SMSF look up service has been restored.

Problem ID	Description
CE00009581 CE00009176 CE00010084 CE00011064 CE00011240 CE00011567 CE00011716	In some cases, leave requests would bypass the approval map and be approved automatically for one employee in a workgroup, while the approval map was applied correctly for all other employees in the same workgroup. This has been resolved.
CE00011670 CE00011588 CE00010951 CE00010870	In Australian companies, when the termination reason selected was "Genuine Redundancy", the system did not insert the correct unused Annual and Long Service Leave pay items. This meant that for leave accrued after August 1993, the PAYG was calculating at the employee's marginal tax rate instead of 32%, and the payment was reported as Gross Payments instead of Lump Sum A. This has been resolved.
CE00010887 CE00010518 CE00012347	In some cases, when the Team Scheduler Employees Source field was set to "Company Tree", managers could not see employees under them on the Team Calendar screen (MPES4003). This has been resolved.
CE00011721 CE00011538	PAYG was not calculated on termination when the Unused Annual Leave pay item had a Leave Loading pay item attached to it. This has been resolved.
CE00010813 CE00010505	When a manager placed a leave request on behalf of an employee, a notification email was sent to the manager instead of the employee. This has been resolved; leave request notification emails are now sent to the user(s) specified in the Approval Map for leave requests.
CE00010409 CE00010273	When the WorkCover rate was updated, the change would not be applied to all employees. This has been resolved.
-	Popup messages were not appearing when the user hovered the mouse pointer over warning or error icons on the Pay Details window (MPPP2310). This has been resolved.
-	In Australian companies, the pay items for unused Annual Leave on termination were not linked to their related Annual Leave Loading pay items. This has been resolved. If you have updated any system pay items to select a leave loading pay item, they will not be updated by this release; if not, the system pay items will be updated as follows: <ul style="list-style-type: none"> • On the Additional Info tab, Leave Loading Pay Item will be ticked. • "UNALN1 Unused Annual Leave (Pre-1993)" will have "UNALLN1 Unused Annual Leave loading (Pre-1993)" selected. • "UNALN2 Unused Annual Leave (Post-1993)" will have "UNALLN2 Unused Annual Leave loading (Post-1993)" selected. • "UNALOTH Unused Annual Leave (Other)" will have "UNALLOTH Unused Annual Leave loading (Other)" selected.

Project Management

Problem ID	Description
CE00011059 CE00010977	The Run Allocations by Project screen (PM502500) produced errors when the @Price parameter was used. This has been resolved.

System and Platform

Problem ID	Description
CE00011440 CE00011356 CE00011394 CE00011552 CE00011617 CE00011784 CE00011786 CE00011816 CE00011856 CE00011866 CE00011896 CE00011942	The error message "Failed to determine company identifier" could appear when trying to take a snapshot. This has been resolved.
CE00012091 CE00012061 CE00010486 CE00010052	The error message "We couldn't parse OData response result" could occur when using Odata to import data from a generic inquiry to an Excel spreadsheet. This has been resolved.
162431471296 162190813261 CE00009690 CE00009067	Employee information could appear in global search results for users who did not have access to employee records. This has been resolved.
172935782554 172931187858	Landed cost transactions could not be found using the global search. This has been resolved.
-	In some cases, after upgrading to MYOB Advanced 2020.3, users access rights were changed from "Not Set" to "Revoked" on the Access Rights by User screen (SM201055). This has been resolved.
-	This release improves the performance of database upgrades.

Known Issues

The following known issues and breaking changes have been identified in this release.

Currency refresh may not happen immediately

After refreshing currency rates on the Refresh Currency Screen (CM507000), the updated rates may not appear on the Currency Rates screen (CM301000) immediately. If the user's Time zone matches the UTC time zone, the rates will be updated instantly; otherwise the updates will appear once the local time matches the UTC time when the update was made.

Disabled Partner Support users see the wrong error message

Partner Support users whose accounts have been disabled see the error message "Looks like you're ready to use Secure Authentication! Just log into Advanced as normal and we'll send you a prompt to sign up." when they attempt to log in via Secure Authentication. Disabled users are correctly prevented from logging in, but the error message may cause confusion.

Error message appears after Secure Authentication onboarding

When a new licenced user receives an onboarding email and uses the link it, the Secure Authentication signup process completes and the user is authenticated, but they are returned to the Advanced login page displaying an error message. This error can be disregarded—if the user clicks the purple **Sign in with Secure Authentication** button, they will be logged in successfully.

Credit Card controls available on some screens

The following controls relating to credit cards are currently visible:

- The **Validate CC Payment** option in the Actions Menu on the Payments and Applications screen (AR302000).
- The CCEXPIRENOTE Notification Template on the Mailings tab of the Customers screen (AR303000).

Credit card features are not currently supported—these controls cannot be used.

Outlook Add-in requires a login on each e-mail

After installing the Outlook Add-in for MYOB Advanced, users are required to re-enter their login details for the add-in each time they navigate to a new email in Outlook.

Compliance workspace visible to Admin users

When logged in as an admin user, a Compliance workspace is visible in the menu bar of the left of the screen. This workspace currently contains no features and has no effect on the system.

DeviceHub error on single tenant sites

On sites with a single tenant, errors can occur if the **Tenant** field on the Connection tab of the DeviceHub configuration window is not left blank.

Enabling HubSpot features

The “HubSpot Integration” feature on the Enable/Disable Features screen (CS100000) does not control all HubSpot screens. For all HubSpot features to be available, the features for “HubSpot Integration” (under Third Party Integrations) and “HubSpot” (under Connectors) should both be enabled.

Creating appointments from a calendar

When creating an appointment from a calendar screen, e.g. the Staff Calendar Board or the Calendar Board, the user is not given the option of setting the Service Order Type, even if the **Select Service Order Type on Creation from Calendars** option is ticked on the General Info tab of the User Profile screen. The order type can still be changed on the Appointment screen once the appointment has been created.

Payroll expense allocation reversals use current business date

When reversing a payroll expense allocation, the reversal is posted to the current business date. This means that if the original batch was posted to a prior financial period, the reversal will be posted to the current financial period unless the user changes the business date before reversing.

Payroll cash account validation

The system prevents you from using a cash account if the branch of the cash account is not the same as the branch of the employee and the “Inter-Branch Transactions” feature is disabled. However, this validation does not prevent the use of the cash account if the branches of the cash account and the employee are the same, but the company has its **Company Type** set to as “With Branches Not Requiring Balancing”.

Payroll payment method validation

The system does not currently prevent the use of payment methods that do not have remittance settings configured e.g. Cheque, Cash, and FedWire. Use of these payment methods will result in payment batches with errors, and may prevent some pay run actions, including where the payment method is used for superannuation funds.

Note: The affected payment method is the one that is configured for the superannuation fund on the Superannuation Funds screen (MPPP2151 or MPPP2152)—this may have been the default payment method for the supplier, or the default chosen on the Superannuation Settings tab of the Payroll Preferences screen (MPPP1100), or it may have been overridden on the Superannuation Funds screen.

The workaround for this issue is as follows:

1. For any affected payment method:
 - a. On the Payment Methods screen (CA204000), go to the Settings for use in AP tab.
 - b. Add at least one row to the Payment Method Details table.
2. For any supplier that uses the payment method:
 - a. On the Suppliers screen (AP303000), go to the Payment tab.
 - b. Check that the affected payment method (i.e. the one configured for the super fund) is selected.
 - c. Under Payment Instructions, enter the details from the row that you added on the Payment Methods screen.

Superannuation fund cash account SAFF cannot be exported

As of the 2020.5 release, Superannuation Funds (MPPP2152) now require a cash account (see page 14). If you are using the SAFF method for super contributions, and there are completed pay run superannuation contributions that have not been included in a superannuation batch on upgrade, then if there is no cash account configured for the fund, this will prevent the SAFF from being able to export. The workaround is to update the Superannuation Fund with a cash account, and then to update the payment instructions in the Payment Method (see **Payroll payment method validation** above). The SAFF can then be exported.

Note: Based on feedback, we will be revising this new logic for cash accounts for superannuation funds and moving it to the superannuation payment batch.